



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & By-Laws Committee

Meeting Agenda

May 23, 2017

3:00 pm

Purpose: This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members: **Dr. Denis Wright, Chairperson**, *Provost and Vice President Academic Affairs, Florida Southwestern State College*; **Trina Puddefoot**, *Executive Director, Early Steps/Health Planning Council*; **Jennifer Lange**, *Director, Little People's School, Naples*; **Stephanie Busin**, *Designee, Glades County Board of County Commissioners*

Staff Members: Susan Block, Chief Executive Officer; Kim Usa, Chief Operating Officer

Agenda Items	Facilitator/Presenter
Welcome and Introductions	Dr. Denis Wright
Approval of Meeting Minutes for • April 4, 2017	Dr. Denis Wright
ELC Update	Susan Block
By-laws Revision	Susan Block
Review of Board Vacancies and Recruitment Efforts: • Discussion: Vacant Business Seats • Discussion: Member Recruitment Plan	Susan Block
Sunshine Law & Public Records Requests • Review of updated Policy	
Board Development • Discussion: Planning for Regional ELC meeting	Committee

2017-2018 Committee Meeting Calendar <ul style="list-style-type: none">• Draft Calendar	Committee
Adjournment	Committee
Next Meeting: TBA	

*All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.
A call-in option is available – please let Susan Block if you plan to call in. Call in # 712-432-1500, Access Code 826749#
Meeting materials are available on the ELC SharePoint*